

Letter of support - Template

Approach your supporter, could be someone providing in-kind support or a like-minded friend/supporter who can make your grant application stronger

[date - make sure it's before the deadline]

RE: [funder name and project name]

Dear [funder name / contact name or peer assessment committee]:

I am writing this in support of the [project name] for the [funder] - [grant name].

INTRO - My name is [supporter name] and I am an [background information of the supporter includes job/affiliation]

BODY

- information of why the supporter is supporting your project
- why their mandate/mission aligns with yours
- how are they supporting you? Providing in-kind support? Providing venue, marketing, materials, goods, etc?

CONCLUSION - [end with simple sentence of why they are supporting you]

This is a program that is needed in our community due to the lack of diverse leaders in the arts. I fully support this application to create a more inclusive arts community dedicated to diversity.

If you have questions about this letter of support, you can contact me at [email/phone]

Sincerely,

Super cool supporter / Title / Job / Organization